Steps to Enrollment

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Before You Decide

View the Conditions of Admission and Keep Us Informed of Changes

Your admission to UCSB is provisional. Read the Freshman Conditions of Admission or Transfer Conditions of Admission carefully before you submit your Statement of Intent to Register (SIR). Signing your SIR certifies that you understand and agree to comply with all the conditions.

› **Deadline:** Ongoing

Review Financial Aid Offer

Each applicant who submitted the Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA) will receive a financial aid offer from UCSB. Your application must include our school code (001320). To access your Financial Aid Offer, log in to the Admissions Applicant Portal and click the "Check My Financial Aid Status" link. For more information about financial aid and general help, including options for students who may qualify for aid under the California Dream Act, visit the UCSB Office of Financial Aid and Scholarships website and/or attend our Financial Aid-focused webinars in March or April.

Visit UCSB

› **Open House: Saturday, April 13, 2024. Learn more and register online.**
Join us in-person for UCSB's annual Open House event. Programming will include outdoor resource and information fairs, live performances, and demonstrations. We hope you will join us to learn more about life at UCSB.

› **Campus Visits:** Explore the UCSB campus by joining a student-led guided tour or register for a self-guided visit. More information about our visit options can be found on our Campus Visits webpage.

› **Live Virtual Tours:** If you're unable to visit campus in-person, join us for a live, virtual guided tour. Led by current students, the virtual tour will showcase the UCSB campus, academics, student life, and more with an opportunity for live Q&A. View the schedule and register online.

› **Admitted Student Presentations:** The Office of Admissions will be offering Admitted Student Presentations for both freshmen and transfers to provide more information on enrolling at UCSB. Visit Admitted Student Events for available dates and to register.

View Your Options for Housing

› **Freshman students:**

› Housing is guaranteed for one year to students who meet Housing deadlines. Use the housing options filter to find your home at UCSB! Select one or more types to

display the living options that match your needs and eligibility. New freshmen will be able to submit a housing application in mid-March after admission decisions are released.

› **Transfer students:**
  › Housing is guaranteed for one year to students who meet Housing deadlines. Use the housing options filter to find your home at UCSB! Select one or more types to display the living options that match your needs and eligibility. New transfer students will be able to submit a housing application in mid-April after admission decisions are released.

Campus Safety

The university is committed to providing a safe and secure campus environment for our students, faculty, staff, and visitors. In accordance with the federal Clery Act, UC Santa Barbara publishes an Annual Security and Fire Safety Report (ASFSR). The ASFSR provides information regarding UC Santa Barbara safety and security policies, campus crime statistics, and resources for students and employees. It also contains information regarding campus fire safety policies and fire-related statistics for on-campus student housing facilities. To access the Annual Security and Fire Safety Report, visit www.police.ucsb.edu/asfsr. A copy of the ASFSR may also be requested by contacting the UC Santa Barbara Police Department at (805) 893-3446 or by visiting 574 Public Safety Bldg., Santa Barbara, CA 93106 during business hours.

Accepting Your Offer of Admission

Submit Your Statement of Intent to Register (SIR)

To reserve your enrollment space at UC Santa Barbara, you must submit a Statement of Intent to Register (SIR) by the specified deadline.

Deadline: For most students, the SIR deadlines for fall quarter are **May 15** for freshmen and **June 1** for transfers. The deadline to submit (or postmark) your SIR is displayed when you log in to the Applicant Portal.

To accept online:
  › Log in to the Applicant Portal and click the "Accept or Decline Admission" button.
  › Follow the instructions to complete the form and submit it electronically with your non-refundable $250 SIR deposit by the deadline noted in your Applicant Portal or your admission letter. Deposits can be made via credit card (with a service fee) or e-check. Some students may qualify for a deferral; please go

through the online payment section. If you qualify, the system will automatically approve the deferral.
  › <u>Wire transfers are NOT accepted</u> for SIR deposits.

To accept by mail (only if you are not able to submit your SIR online):
  › If you are not able to submit your deposit through the portal, you must print and complete the SIR PDF available in your portal. Mail submissions along with your payment postmarked by the SIR deadline printed on your SIR form. Otherwise, you may risk denial of enrollment due to space limitations.
  › Under Submission Options on page 4, select "Complete SIR and Payment by Mail."
  › Fill out, sign and then return the printed SIR along with the non-refundable $250 SIR deposit, a check payable to the "Regents of the University of California." Please write your permanent UCSB student identification number ("Perm" number), which is printed on your admission letter, on your check to help us credit the deposit to your account.
  › **Send your SIR and check to:** UC Santa Barbara, Office of Admissions, Attn: SIR Processing, 1210 Cheadle Hall, Santa Barbara, CA 93106-2014.

Notes:
  › If you have been admitted to more than one University of California campus, you may only return one positive SIR.
  › If you have decided not to register at UCSB, please log in and complete the SIR indicating your alternate plans.
  › If you wish to request a change in your major, follow the instructions on the <u>Major Changes page</u>.
  › If you have questions, contact the Office of Admissions at <u>admissions@ucsb.edu</u>.

Establish your UCSBnetID and Enroll in MFA via DUO App

All new students are required to have a UCSBnetID and enroll in MFA in order to conduct university business. Your UCSBnetID will give you access to the majority of the online services you will need to use during your academic career. Activation of your UCSBnetID will also create a U-Mail account for you.

U-Mail is UCSB's student email service. There are no extra steps required to create your U-Mail account. It will be created for you once you activate your UCSBnetID. Please note that all official University business and correspondence will be sent to this email address, and students are expected to check this account regularly. U-Mail messages may be forwarded to another account if you choose to do so.

You will be eligible to activate your UCSBnetID one hour after submitting your SIR. To do so, sign in to the UCSB Identity Manager. The Identity Manager service will activate both your UCSBnetID and U-Mail account. The UCSB Student Support Center is available for assistance if you have any problems activating your account. Do not click any links from senders you do not recognize. Visit the UCSB Information Security site for more information.

Mutli-Factor Authentication (MFA) is mandatory for key UCSB services and applications. MFA adds an additional layer of security by verifying not only that a person knows a password, but that the person also has access to a registered device, like a smartphone. In the Steps to Enrollment process, applicants will need MFA for steps in residency for tuition, student health and more. Get started with MFA here.

Students Who Did Not Enter a Social Security Number:
If you are an international student or you did not enter a Social Security Number (SSN) in your UC application, please enter "0000" as the last four digits of your SSN when setting up your UCSBnetID.

International Students:
Within 72 hours of establishing your UCSBnetID and UCSB U-mail email account, you will receive an email from the Office of International Students & Scholars (OISS) to your UCSB email address with instructions on how to access UCSBGlobal and request your I-20 or DS-2019. All international students must have an I-20 or DS-2019 issued by UCSB OISS prior to starting their program. For more information on how to request your immigration document from OISS, please visit oiss.ucsb.edu/student/newly-admitted-students.

If you are an international transfer student, you must initiate a transfer with your previous school **and** make a request in UCSBGlobal for a transfer-in I-20 from OISS. Your I-20 is not automatically transferred or created, you must initiate the transfer process at both institutions. You can find more information at oiss.ucsb.edu/student/newly-admitted-students/newly-admitted-transfer-students.

Submit Your Statement of Legal Residence (SLR) After You Complete Your Online SIR
Multi-factor Authentication must be set up prior to completing this step.

If your applicant portal classifies you as a resident or nonresident, this step was confirmed through your UC application and *you are not required to complete the Statement of Legal Residence*. Only "undetermined status" students need to follow the instructions:

Submitting the online Statement of Legal Residence (SLR) is mandatory if your status has not yet been determined. The information you provide on your SLR is used by the Office of the Registrar to determine your residency classification for tuition and fee purposes. Therefore, all students are considered non-residents until they have submitted the SLR and California residency is confirmed. **PLEASE NOTE:** Failure to submit the SLR will result in the assessment of out-of-state tuition and fees and may prevent disbursement of financial aid and course enrollment.

You may access the Statement of Legal Residence directly from your SIR confirmation page or from the Office of the Registrar. The SLR is available online only. If you have questions regarding residency requirements, feel the determination was made in error, or your status has changed, please contact the UCSB Residency Deputy via email at residency@sa.ucsb.edu to request a "status changed to undetermined." The undetermined status will allow you to resubmit your Statement of Legal Residence for a new assessment. You may also visit the Office of the Registrar website and click on "Fees & Residency" for more information.

Complete the Housing Application
Freshman students:
> › Return your Statement of Intent to Register (SIR) by **May 15**.
> › After you return your SIR and it is recorded in the UCSB Housing database (usually within a business day), you will be able to complete your housing application online.
> › The deadline is **June 1**. Please visit the freshmen housing application page for more information.

Transfer students:
> › Return your Statement of Intent to Register (SIR) by **June 1**.
> › After you return your SIR and it is recorded in the UCSB Housing database (usually within a business day), you will be able to complete your housing application online. The deadline is **June 15**. Please visit the transfer housing application page for more information.

Review and agree to UC requirements for health insurance coverage by September 1
Multi-factor Authentication must be set up prior to completing this step.

All registered UC students are required to have medical health insurance that meets the California insurance requirement. It is a condition of enrollment AND a non-academic requirement of registration. Please log in to the Student Health Gateway Portal and follow the "Medical Clearances" menu to acknowledge the University of

California's insurance requirement. **PLEASE NOTE:** This medical insurance acknowledgement/clearance form is not an insurance waiver form. If you would like to waive out of the UC medical insurance plan (UC-SHIP), please continue reading for information about how to submit an insurance waiver form online. Waiving UC-SHIP is subject to the deadlines posted on the UCSB student health website.

UCSB students are automatically enrolled in the Student Health Insurance Plan (UC-SHIP), which includes medical, vision, and dental coverage, and access to UCSB Student Health with most services having no additional charges. The premium for UC-SHIP will be factored into your cost of attendance and will therefore be included in your Financial Aid Award. The insurance premium will automatically be included in your quarterly billing statement from the BARC (Billing, Accounts Receivable, and Collections) office.

If you have adequate private insurance and do not wish to be enrolled in the UC-SHIP, you must take action and submit a waiver online. The act of waiving requires the student to upload insurance documentation into a secure website and receive written email confirmation that their waiver was approved. Please note that your Financial Aid Award will change if you waive out of UC-SHIP. For more information, please review the Office of Financial Aid and Scholarships' Policy Information page. The waiver deadline is **October 3, 2024.** Once a waiver request has been approved, it remains in effect until the beginning of the next academic year. Please visit the UCSB Student Health website, under insurance/billing and UC-SHIP coverage, for more information.

Students with approved waivers may purchase pre-paid access to most Student Health services through the Gaucho Access Plan (GAP).

Submit Your Immunization Information by the First Day of the Quarter
Multi-factor Authentication must be set up prior to completing this step.

All incoming and re-admitted students are required to complete a Tuberculosis (TB) screening and satisfy immunization compliance requirements as mandated by the UC Office of the President. The recommended due date for your Entry Immunization Requirements is before the start of your first quarter. Failure to comply with the requirements will result in a registration block for the following quarter. We strongly encourage you to start this process early, as you may be required to complete additional steps prior to your arrival on campus.

Instructions for completing these requirements can be found on the Student Health website. Students can complete Tuberculosis (TB) screening, enter required immunization dates and upload immunization records on the Student Health Service Patient Portal.

On May 16, 2023, the University of California Office of the President announced revisions to the <u>University of California COVID-19 vaccine policy</u>, to allow students the option of affirmatively declining required COVID-19 vaccines without the need for approval of exemptions.

The Instructions for meeting the COVID-19 compliance requirement can be found on the <u>Student Health website</u>. Additional updates related to COVID-19 will be sent via email after enrollment. For questions regarding this requirement, please contact <u>covid19-vaccine@ucsb.edu</u>.

The <u>Student Health Service Patient Portal</u> requires the use of Multi-Factor Authentication (MFA) with Duo. If you have not yet set up MFA/Duo, please visit <u>it.ucsb.edu/mfa</u> and enroll your device today.

Satisfy the Entry Level Writing Requirement

All students who enter the University of California must demonstrate their preparedness for university-level writing by fulfilling the Entry Level Writing Requirement (ELWR).

> › ***All transfer students*** have already satisfied the Entry Level Writing Requirement (ELWR) with their transfer coursework.
> › Incoming first-year students may satisfy ELWR ***before enrolling at UCSB*** in any of the ways described on the <u>Writing Program website</u>.
> › ***California resident and domestic non-resident students*** who have not satisfied the ELWR requirement before enrolling at UCSB should take the Collaborative Writing Placement (CWP).
> › ***International first-year students*** who have not satisfied the ELWR requirement before enrolling at UCSB should take the Entry Level Placement in English (ELPE) online in June with the <u>English for Multilingual Students (EMS) Program</u>. Students' performance on the ELPE may indicate required academic writing instruction, from one to three sequential pre-ELWR courses (Linguistics 3A, 3B, or 3C) and/or Linguistics 12 (Approaches to University Writing for Multilingual Students), which satisfies the ELWR.

Qualified students may take Writing 1 at UCSB during the Freshman Summer Start Program or Linguistics 12 during Summer Sessions.

All California resident and domestic non-resident students must fulfill the Entry Level Writing Requirement by the end of their third quarter at UCSB.

All international students must either fulfill the Entry Level Writing Requirement by the end of their third quarter at UCSB or remain enrolled in their required EMS Writing courses every quarter until the requirement is fulfilled.

California resident and domestic non-resident students who have questions regarding the Collaborative Writing Placement (CWP) may contact placement@writing.ucsb.edu. International first-year students with questions regarding the Entry Level Placement in English (ELPE) may contact EMSplacement@linguistics.ucsb.edu.

After You Accept

Reserve Your Space for Orientation

Orientation session registration opens on May 22.

> › **Two-day freshman orientation sessions:** June 27 - August 16
> › **One-day transfer orientation sessions:** August 12, 13, 14, 15 & 16
> › **Transfer online module:** Opens June 1

You are strongly encouraged to attend orientation. While not mandatory, orientation gives you an important head start in preparing for your college career. UCSB offers approximately 17 orientation sessions each summer for new students and their parents. These sessions are two-days for freshmen and one-day for transfer students. They include extensive academic advising, and students who complete orientation are given a priority status to register for classes. Detailed information is available on the Orientation Programs website.

Beginning on May 22, all new students who have returned their Statement of Intent to Register (SIR) can sign up for orientation by submitting a reservation on the Orientation Programs website. Space in each orientation session is limited and session dates will close when full.

International Students: International students currently outside of the U.S. will not be able to enter the U.S. with their student visa more than 30 days prior to the start of classes. Online orientation sessions for international freshmen will be offered during the summer; additional information will be sent via University email. International transfer students should complete the transfer module and are strongly encouraged to attend a transfer orientation session.

All incoming international students are required to attend mandatory CALI Training (Cultural Awareness, Laws, and Immigration Training) hosted by the Office of International Students & Scholars. CALI Training takes place in September. Please visit the OISS website for more information. Also, please visit the International Students page on the Orientation website for information on both required and optional pre-fall programs.

Submit Official Transcripts and Test Scores

> **Transcript submission deadline:** July 1
> **Test score submission deadline:** July 15
> Summer 2024 coursework/session transcripts are due September 1.

The Office of Admissions must receive the following:

> **Official final high school transcript:** Final high school transcripts are required of new freshmen. Your final high school transcript must show the exact date of your graduation. "Class of 2024" is not acceptable. Transcripts are considered official when they are delivered directly from the school.
> **Transfer students** are also required to submit a final high school transcript unless the student is submitting an official full UC-IGETC certification from a California community college. UCSB will continue to require your high school transcript until an official full UC-IGETC certification is received by the Office of Admissions. An official high school transcript or full UC-IGETC certification is due to the Office of Admissions by **July 15, 2024**.
> Official transcripts from all colleges you have attended.
> Official Advanced Placement (AP) exam, International Baccalaureate (IB) score reports, and Duolingo English Test (DET), TOEFL, IELTS (e-delivery) or GCE A-Level results, if applicable. The results must be sent directly from the testing agency to the Office of Admissions.
> If you plan to take courses during the summer, submit transcripts by September 1 to avoid a delay in receiving transferable credit for completed coursework.

Official transcripts can be submitted electronically using Credentials Solutions/eSCRIP-SAFE, eTranscript CA, JST DoD Military Transcripts, Kiteworks, National Student Clearinghouse, Parchment Exchange, Scribbles Software, SCOIR, SPEEDE, or by physical mail. **We are unable to accept emailed transcripts as official documents. Send transcripts and test scores to:** Office of Admissions, UC Santa Barbara, 1210 Cheadle Hall, Santa Barbara, CA 93106-2014.

Missing transcripts and/or test scores will result in your registration being blocked and ultimately the withdrawal of your admission offer. Delays in receiving official transcripts may also jeopardize your financial aid and/or housing possibilities, will disadvantage you in the academic advising process, and can affect enrollment in appropriate courses.

Review Financial Aid Requirements and Award Letter

My Aid Status serves as the financial aid login portal for UCSB students. You can log into My Aid Status with your UCSB NetID and password. After submitting your Statement of Intent to Register, be sure to check My Aid Status to review your application status and

submit any required documents. You may also log in to our <u>ScholarshipsUniverse</u> portal to search for and apply for additional scholarship resources.

If all your requirements are completed, you can begin viewing your official financial aid award letter and accept your student loans on My Aid Status in mid-July. In late August, you can also begin viewing scheduled financial aid disbursements for the upcoming term. Emails are sent to your UCSB email account when you have requirements to complete, or when your aid is updated. It is important to read emails from the Office of Financial Aid and Scholarships and check your My Aid Status portal throughout the year.

Consider an Early Start at UCSB with Summer Sessions
Freshman Summer Start Program (FSSP)
> **Program Dates:** August 2 - September 14, 2024
> **Applications Open:** April 15, 2024

Designed to help first-year students make a successful transition to campus life, this six-week program allows incoming freshmen the opportunity to build a strong community with other new students, get a head start on their GE and major courses, and learn about the many resources that UCSB has to support them over the next four years. Freshman Summer Start Program (FSSP) participants earn between 7 and 12 units and benefit from small class sizes that foster a personal connection with faculty and peers. They live together in San Nicholas Residence Hall and participate in a wide range of social activities, from beach days to crafting to study nights, forming lasting friendships that will become the foundation of their college experience. Financial aid and cost-saving opportunities are available for eligible students. Out-of-state and international students pay the same fees as California residents during FSSP/ To learn more or enroll in the program, <u>click here.</u>

Transfer Edge
> **Program Dates:** August 4 – September 14, 2024
> **Applications Open:** April 29, 2024

Transfer Edge is specially designed to help incoming transfer students make a successful academic and social transition to UC Santa Barbara. Newly admitted transfer students will get a head start on their degree objectives by registering for major and transfer-specific courses. They will also receive individualized advice from campus experts, and learn about important UCSB resources. Participants will be exposed to unique professional development opportunities, build a supportive community with peers through fun social activities, and exchange ideas with faculty and graduate students. A summer start helps students gain an academic edge, preparing them for the rigors of a full course schedule in the fall quarter. <u>Financial aid and incentive opportunities</u> are available for eligible students. To learn more about the steps to summer enrollment and to apply, <u>click here</u>.

Consider Participating in EOP's Summer Transitional Programs
EOP Summer Transitional Enrichment Program (STEP) for First-year Freshmen Students
> **STEP dates:** August 24 – August 31, 2024
> **Application:** eop.sa.ucsb.edu/summer-programs/step
> **Application Opens:** May 22, 2024|**Priority Deadline:** June 23, 2024

The Summer Transitional Enrichment Program (STEP) is a free, residential (on-campus) program for incoming first-year students in the Educational Opportunity Program (EOP) held in late summer before students begin their first fall quarter. EOP is a program that provides counseling, advising, peer mentorship, workshops, and programming primarily for undergraduate students who are income eligible and of the first-generation in their families to attend and graduate from a four-year university.

The purpose of STEP is to facilitate the transition of EOP students to UCSB. During STEP, students receive an introduction to college-level courses and coursework and various valuable resources available to them on campus. Workshops, lectures, and other programs provide opportunities for students to learn outside the classroom. Students discover ways to enrich their college experience while creating social and support networks on campus in order to cultivate a sense of belonging to the university community. **Note: STEP does not replace New Student Orientation**.

EOP Summer Transfer Transition Program (STTP) For First-year Transfer Students
> **STTP dates:** August 24 – August 31, 2024
> **Application:** eop.sa.ucsb.edu/summer-programs/sttp
> **Application Opens:** May 1, 2024|**Priority Deadline:** June 15, 2024

The Summer Transfer Transition Program (STTP) is a free, on-campus program for incoming transfer students in the Educational Opportunity Program (EOP). The purpose of STTP is to facilitate the transition of EOP transfer students to UCSB. Students will be attending academic, social, and career focused workshops and programs to provide opportunities to learn outside the classroom. Students discover ways to enrich their college experience and cultivate a sense of belonging at UCSB. **Note: STTP does not replace New Student Orientation**.

Enter Your Parent or Guardian Contact Information
> **Deadline:** Ongoing

Students must provide contact information for a parent, guardian or other contact to be used in case of an emergency and for periodic official campus communications. To add a parent or guardian contact, log in to the Applicant Portal and click on "Complete the Parent/Guardian Contact Form" in the "Steps to Enrollment" tab. If you do not have a parent or guardian, the form will allow you to select "other" in the "Relationship" field and include an alternate contact.

Get Ready to Start!

Register for Classes & Customize GOLD

We strongly encourage you to attend orientation, where new students are assisted in the registration process. New students who do not attend orientation should register online during their Pass 2 registration appointment time in September. International students will receive an email with information about registering for courses.

The UCSB General Catalog contains major requirements, course descriptions and prerequisites. Twelve units per quarter is the minimum to maintain full-time registered status. UCSB undergraduates typically register for an average of 15 units per quarter.

For important enrollment information, deadlines, and to search for classes, log in to GOLD. Please note that to use GOLD (Gaucho On-Line Data System), you must have activated your U-Mail account and UCSBnetID (please see the "Accepting Your Offer" section above for information). To see enrollment information and search for classes without logging into GOLD, visit the Class Search page.

While you are in GOLD, visit the My Personal Information page where you can ensure that the information there is current and complete. Scroll down to the Pronouns section and choose from the drop-down menu. The pronouns you select will appear on course rosters and in Canvas, the online learning environment for UCSB. To learn more about pronouns, review Pronouns 101. All students are encouraged to select their pronouns in GOLD.

Pay Fees

› **Fall Fee Deadline:** September 15

The exact cost of attending the University of California, Santa Barbara will vary. A detailed breakdown of estimated expenses is available on the UCSB Office of Financial Aid and Scholarships' Cost of Attendance page.

The university's billing system (known as Billing, Accounts Receivable and Collections, or "BARC") consolidates all of the financial transactions related to attending UCSB into one account. This includes all debts owed to the university such as fees, campus housing expenses, lab fees or library fines, as well as all credits, such as your Financial Aid and Scholarship transactions and payments made by you or by your family. Gaucho E-Bill is the electronic bill presentment system employed by the university to notify students of their financial obligations to the university. Billing statements are not mailed to students or parents. Each month an email is sent to students' U-Mail addresses notifying them that their bill can be viewed and paid. In order for parents to receive email notifications and gain access to Gaucho E-Bill, students must first authorize parent

users to their account. More information can be found on the <u>BARC website</u>, including step-by-step instructions on how to <u>add a Parent User</u>. New students can expect their first billing statement notification during the month of August, with payment due September 15. Failure to meet financial obligations on time will result in a $50 late payment fee and/or being dropped from your classes. Fee payment deadlines are published in the Registration Calendar on the <u>Office of the Registrar site</u>.

Don't Miss Important Dates and Deadlines

It is your responsibility to check your U-Mail for information and to meet all deadlines. See the Office of Admissions <u>Dates and Deadlines page</u> and don't miss a deadline!

Deadline	Event/Task
Freshmen: June 1, 2024 Transfer: June 15, 2024	Housing Application Deadlines
June 15, 2024	Financial Aid Documents Deadline
July 1, 2024	Submit Transcripts
July 15, 2024	Test Score Deadline
September 1, 2024	Review and agree to UC requirements for health insurance coverage by September 1 (Insurance Waiver deadline is October 3)
September 15, 2024	Pay Fall Quarter Fees
September 21-22, 2024	Move In Weekend (Tentative)
September 23, 2024	New Student Convocation
September 26, 2024	Instruction Begins

Please Review Important Support Systems Online

There are important student support systems throughout the university. A useful list of support services and web pages is available <u>online</u>. Please review the information as part of your Steps to Enrollment and bookmark the page for your future reference.